

# PayForIt.net

## What is PayForIt?

PayForIt (PFI) is a Secure Online Payment system which simplifies payment, collection and balancing of funds for School Districts. It enables parents to pay fees quickly and easily online. PayForIt allows parents to opt into and manage email reminders about their student's accounts.

Caddo Parish Public Schools offers PFI to our parents to pay student fees online. Currently, we are piloting this program at CMHS, Byrd HS, Northwood HS, CSHS, CMM, Eden Gardens and South Highlands.

Effective immediately, Caddo Parish Public Schools is pleased to offer PFI to our parents to pay fees, check history, review purchases and set up automated email reminders.

## Benefits

- ✓ Payments can be made by credit card or check 24 hours a day, 7 days a week at the parents' convenience.
- ✓ Parents can review transaction history information.
- ✓ PFI supports increased communication between the school & the parents.
- ✓ PFI is PCI compliant and maintains industry standard SSL certificates. This ensures all data is safe & secure as defined by the industry.

## Features

- ✓ Parents can opt to receive an email when a student's fees are due or overdue.
- ✓ School messages are automatically emailed to parents.
- ✓ A continuous online survey is provided to monitor parent feedback and ideas.
- ✓ Student information is automatically transferred from year-to-year and from school-to-school.
- ✓ Parents can manage more than one student account at a time.
- ✓ PFI has the ability to manage fees, optional fees, trips, before and after-school child care, fee activity management.
- ✓ Convenient, controlled, timely, user-friendly, secure and accessible payment processes for parents

## How to sign up

Log on to [www.payforit.net](http://www.payforit.net).

Select the "Sign Up" option from the menu. The screens will guide you through the process to establish your account:

1. The internet convenience fee is explained, it is 3.5% per transaction;
2. You will be prompted to enter your contact data, password, payment information, etc.;
3. You will need to indicate which student(s) to attach to your account. Students are already loaded in the PFI system. PFI utilizes the same student ID number already used throughout Caddo Parish Public Schools functions. If you are unsure of your student's ID number, please obtain this number from JPAM.

Once all information is entered, PFI will email a validation code for you to confirm the registration. Once confirmed you can begin using PFI as often as you'd like.

## How to get help

**How Do I ...** Each major function used in PFI, has online help available under the menu option of "How Do I ...". The "How Do I" provides step by step instructions as well as screen examples.

**FAQ :** When starting to use PFI, it is a good idea to review the Frequently Asked Questions (FAQ) available within the Help menu option.

**Support Videos:** There are videos you can view about the different features of PayForIt.net.  
<http://vimeopro.com/user15751241/payforit-tutorials>

**Contact Us:** You are also able to send an email to the PFI Help Support Staff. This function is also within the Help menu option.